

# The First Greater China Implant Symposium and iACD Asia-Pacific Congress

## Poster Session Presenter Guidelines

### Poster sessions are located in Orchid Room

To locate your assigned poster board on the day of your presentation, look for the board marked with the last three digits of your presentation number. For example, if your presentation number is P-012, your poster board is 12.

Please carefully review the information below to ensure that you have not missed any important information preparing your poster presentation for the meeting.

### Prepare Your Poster

Each presenter is provided with a 100-cm-wide by 200-cm-high poster board. Dimensions of the useable work area are 95-cm-wide by 140-cm-high.

The presentation must cover the material as cited in the abstract.

Place the title of your paper and your paper number prominently at the top of the poster board to allow viewers to identify your paper. Indicate:

- 1) the Abstract's presentation number,
- 2) Presentation title, and
- 3) Authors' names.

Highlight the authors' names, e-mails, and address information in case the viewer is interested in contacting you for more information.

Prepare all diagrams or charts neatly and legibly beforehand in a size sufficient to be read at a distance of 2 meters. Paragraph and figure caption text should be AT LEAST 24-point font (0.9 cm height) and headers AT LEAST 36 point font (1.2 cm height). Use creativity by using different font sizes and styles, perhaps even color.

Use different colors and textures/symbols for each line or bar contained in your graph or chart. A serif font (e.g., Times) is often easier for reading main text, and a non-serif font (e.g., Arial or Helvetica) for headers and figure labels.

Organize the paper on the poster board so it is clear, orderly, and self-explanatory. You have complete freedom in displaying your information in figures, tables, text, photographs, etc.

Include the background of your research followed by results and conclusions. A successful poster presentation depends on how well you convey information to an interested audience.

### Setup Your Poster

Posters should be set up between 9:00 am and 10:00 am on the day of your presentation.

Posters must remain up the entire day. Do not remove posters before Sunday 2:00pm.

Poster sessions are scheduled from Saturday Nov. 12 ~ Sunday Nov. 13, 2016

Please make sure your presentation number is clearly visible on your poster board.

Presenters must be available for at least 1 hour between 12:00 noon and 1:00 pm on Saturday Nov. 12, 2016 for your Poster Presentation.

Velcro tapes (hook and loop fastener tapes) and other adhesive materials are available at the registration desk.

### Remove Your Poster

Posters must be removed between 2:00 pm and 3:00 pm on Sunday Nov. 13, 2016. The Poster Hall will close at 5:00 pm. Posters remaining after this time will be removed and recycled.